



MELTON PARISH COUNCIL

Chairman: Councillor GK Butterwick

VPL(08)M2

VILLAGE PLAN COMMITTEE

Minutes of a meeting of the Melton Parish Council Village Plan Committee on 31st March 2008 commencing at 19:00 in the Lindos Centre Conference Room, Saddlemakers Lane, Melton IP12 1PP.

Present:

Cllr. BJ Abbott (Chairman)
Cllr. AG Dunford
Cllr. MW Sherwen

Cllr. GK Butterwick
Cllr. PD Ferguson

In Attendance

Mr MJ Green Clerk to Melton Parish Council

08.10 TO RECEIVE APOLOGIES FOR AND CONSENT TO ABSENCE

There were none.

08.11 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were none.

08.12 PUBLIC PARTICIPATION SESSION

08.12.01 To receive representations from Councillors who have declared a prejudicial interest under item 08.11

There were none.

08.12.02 To receive representations from members of the public in respect of items on the agenda only

There were none.

08.13 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

There were no members of the public present

08.14 TO APPROVE THE MINUTES OF MEETING HELD ON 21ST JANUARY 2008

Minutes VPL(08)M1 of the meeting held on 21st January 2008 previously circulated were received and noted.

Proposed that they be signed as a correct record by the Chairman

Proposed by Cllr Butterwick

Seconded by Cllr Ferguson

It was **RESOLVED** that the minutes be signed as a correct record by the chairman

08.15 TO REVIEW THE IMPLEMENTATION OF THE VILLAGE PLAN

Paper VPL(08)P15 – Action Monitor Report previously circulated was received and noted.

As this was the final meeting of the Village Plan Committee the action plan monitor was considered and the actions delegated to the various committees confirmed.

It was agreed to document in these minutes the remaining items that had come under the remit of the Village Plan Committee that would in future be delegated to the Recreation Committee.

It was agreed that in future the Clerk would ensure that each committee agenda would include an item 'to review the actions delegated to it from the Village Plan Action Monitor'. It was also agreed that every six months the progress of all remaining items contained in the action plan would be reported to the Full Council. A link to action plan monitor would also be placed on the parish council website.

- Village Identity [6.1.2] Welcome signs
- Access to Training [6.2.2] Continue follow up with Business Link East
- Jobs & Local Economy [6.3.2] Liaison with Rock Barracks [deferred]
- Local Schools [6.5.1] Liaison with local schools
- Energy [6.81.] Continue dialogue with Transco
- Built Environment [6.14.2] Progress entry to best Village competition in 2010 – investigate use of road sweeper
- Recycling [6.14.3] Continue awareness programme and consider provision of Plastic Bag Recycling unit

08.16 TO CONSIDER THE PROVISION OF ADDITIONAL NOTICE BOARDS

The Planning Committee discussed the issue of how best to inform residents about planning applications to enable them to make observations to Melton Parish Council Planning Committee.

They concluded that one way would be to extend the number of Parish Council notice boards in the village.

A copy of the extract from the paper that was considered by the Planning Committee was tabled, received and noted.

Various potential locations were considered for new notice boards.

Agreed to investigate:

- On Melton Road by Village Pump on edge of Playing Field
- On Melton Park – liaise with Melton Park Management Committee
- Corner of Bredfield Road and Bury Hill near to bus shelter – liaise with SCDC re: licence
- Edge of Car Park in Melton Playing Field
- Melton Riverside Amenity Area

It was agreed that all notice boards should be full size [as per Burness Room] and should all contain the same information rather than just council information as the provision of advertising space for village events was much appreciated. It was accepted that this would be an additional administrative workload and additional cost.

