



MELTON PARISH COUNCIL



MPC(10)M07

Minutes of an ordinary meeting of Melton Parish Council on Thursday 8th July 2010 commencing at 1900 in The Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott [Vice – Chairman]
Cllr Miss EA Barrington
Cllr Mr MN Bond
Cllr Mr PJ Brockett
Cllr Mr GK Butterwick
Cllr Mrs JEJ Eckersley

Cllr Mrs EJG Hilson
Cllr Miss LS Leonard
Cllr Miss KS Martin [Chairman]
Cllr Mr NM Needham
Cllr Mr A Thompson

In Attendance:

Mrs EB Guy
Mrs J Snell
Mr MJ Green

Clerk to Melton Parish Council

10.138 TO RECEIVE APOLOGIES FOR AND CONSENT TO ANY ABSENCE

10.138.01 Cllr Mr MW Sherwen – family matters

Council considered this apology and it was **RESOLVED** to accept the apology and consent to the absence.

Proposed by: Cllr Needham

Seconded by: Cllr Hilson.

10.139 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest or additions to the register.

10.140 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

It was noted that there had been no written questions received.

10.141 PUBLIC PARTICIPATION SESSION

10.141.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations from councillors.

10.141.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations from members of the public.

It was **RESOLVED** to lift standing orders.

10.142 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS AND TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

10.142.01 Redundant Church at St Audry's

Concern was expressed about the lack of access to graves at the redundant church. Further information on ownership, responsibility etc to be obtained from the Parish Recorder.

10.142.02 War Memorial

The Vice Chairman agreed to visit the records office to determine ownership.

10.142.03 BMX Trail

Mrs Snell expressed her concerns about the positioning of the proposed trail suggesting that it was in the wrong area and should be positioned by the all weather pitch.

10.142.04 Melton X-Roads

Concern expressed about the lack of flowers in the grass borders by Melton Hall which are now being machine cut

10.142.05 PCSO Report

PCSO Marie Smith reported to the Clerk that she had followed up the concerns of council over the parking of builder's vehicles on the grass verges in Bredfield Road and obstructing the view from users accessing and aggraving from Orchard Close.

The site foreman had responded positively to the obstruction of the view issues but she reported that it was not illegal to park on the grass verge if there were no restrictions on parking on the road.

Officers are checking regularly to ensure that the vehicles are being parked without creating an obstruction and each occasion they had found no further issues. The site foreman reported that he had not received any comments from neighbours otherwise he would have taken action sooner.

The Park Warden reported that residents living opposite the playing field had reported to him the riding of motor cycles on the Playing Field after 9.00 p.m. over the previous weekend. PCSO Smith offered to log the matter and ensure officers check to see if there is any reoccurrence.

Council was advised that the gates to the playing field will be repaired and will be lockable again before the circus arrives on 27th July – this should alleviate the problem.

10.143 TO RECEIVE THE COUNTY COUNCILLORS REPORT

Paper MPC(10)P143 previously circulated was received and noted.

The following additional item was reported:

(a) Woods Lane Feasibility Study

Cllr Bond had instigated a study into the options available on Woods Lane for the provision of a cycle path and a wider footpath for pedestrians. A number of possible options had been put forward by SCC some costly and some not so costly. A number of these are currently being actively followed up. Consideration of the speed limit on Woods Lane would be an item on a future council agenda.

10.144 TO RECEIVE THE DISTRICT COUNCILLORS REPORT

Paper MPC(10)P143 previously circulated was received and noted.

The following additional items were reported:

(a) St Audry's House Nuisance

SCDC enforcement section feel that there is insufficient evidence to warrant enforcement but will continue to gather evidence from residents

(b) Bowling Green at Melton Park

Legal action is set to go to arbitration to obtain a remedy

It was RESOLVED to reinstate standing orders.

10.145 TO APPROVE THE MINUTES OF PREVIOUS MEETING HELD ON 10TH JUNE 2010

It was RESOLVED that Minutes MPC(10)M06 previously circulated were received, noted and signed as a correct record by the Chairman..

Proposed by: Cllr Butterwick **Seconded by:** Cllr Leonard

10.146 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES

10.146.01 Planning Committee 24th June 2010

It was RESOLVED that Minutes PLA(10)M06 previously circulated be received and noted.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Leonard

The Chairman of the Planning Committee made the following observations from the meeting:

- (a) Draft Section 106 agreement for Girdlestons had been received by the council but it was not to be a formal consultation which was totally ignoring the fall back situation offered at the planning meeting of meaningful engagement with the community

- (b) It is likely that public funding will be necessary to pay for many of the traffic calming measures
- (c) The Chairman of Planning Committee will draft a reply to the Head of Planning Services regarding the proper consideration of issues affecting Melton for the Clerk to send on behalf of council

10.146.02 Recreation Committee 28th June 2010

Minutes REC(10)M04 to be circulated when available.

The Chairman of the Recreation Committee made the following observations from the meeting:

- (a) The management plan for Burkes Wood was progressing although sadly the oak by the pond is diseased and will possibly have to be felled – awaiting advice from SCDC Arboricultural Officer
- (b) Dog waste bin has been provided by SCDC at the entrance to the woods on Saxon Way
- (c) Daily activity reports had been received from the Park Warden
- (d) The Safe Cycle Route had ground to a halt with the SCC Cycling Officer reporting that without the wholehearted support of the County Councillor [who was investigating alternatives] unlikely that funding will be made available
- (e) The unlawful closure of a footpath through the woods from Leeks Hill was being actively pursued by the SCC & SCDC Footpaths Officers together with the Assistant Clerk
- (f) The QE2 Challenge for 2012 was being investigated by the Recreation Committee

10.147 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

10.147.01 Burness Parish Room Management Committee

The Clerk confirmed that he had received a reply from the Treasurer advising that there had been a transposition error in the previous years figures from the Burness Annual Accounts presented to council at the previous meeting. He also advised that it had not been their practice to capitalise the value of the property as it had been donated.

10.147.02 Melton Trust

A message had been received from the Rector indicating that a planned meeting of the Trust had been postponed and that the meeting had been re-scheduled for the following week.

10.147.03 Safer Neighbourhood Team (SNT) Tasking Group

A confidential report of the proceedings of the Tasking Meeting was tabled, noted and received.

10.147.04 Suffolk Association of Local Councils

It was reported with concern that SALC seemed reluctant to act in support of councils regarding the issues being raised regarding the planning function at Suffolk Coastal. Cllr Martin to raise the matter with SALC.

10.147.05 Transport

The Transport Representative reported that there were to be changes to the bus service on Evenings Sundays and Bank Holidays following the award of the contract to Ipswich Buses. The Local Transport Guide will shortly be updated and be available on the Parish Council Website. The new coalition government had stopped the revised arrangements for the introduction of the new rail franchises.

10.148 TO RECEIVE AND CONSIDER REPORTS FROM WORKING GROUPS

10.148.01 Affordable Housing Working Group

Council was advised that there was to be a meeting on 5th August with SACRE to review the draft survey documentation. This would be then circulated to members of the working group for comment. The target date for the survey to all homes in Melton remains the end of September.

10.148.02 Pavilion Working Group

The Chairman reported that the planning application was registered on 14th June and would be considered by Melton Parish Council Planning Committee on 26th July in public. E-NEWS emails, the five notice boards and the parish council website all contained details of the application to enable the widest consultation with residents as possible.

10.149 TO CONSIDER THE PARISH COUNCIL COMMUNICATIONS STRATEGY

Paper MPC(10)P149 previously circulated was received and noted.

A paper from The Rector was tabled received and noted.

The following comments were noted from the ensuing discussion:

10.149.01 Melton Messenger

- Church has to serve the whole parish
- Aims are the same as those of Melton Parish Council
- It is not just a church magazine
- The public do perceive it to be only a church magazine
- Front cover and title do not convey adequately that it is a community magazine

10.149.02 E-NEWS

- Disappointing take up both of recipients and local organisations using it to advertise the various events taking place
- Need to increase both
- Leaflet drop to all homes
- Leaflet drop to both primary schools/Pitstop/Melton Pre-School/Montessori
- Use of Affordable Housing Survey to deliver leaflets

10.149.03 Website

- Encourage people to 'visit'
- More use of 'current events' page to promote local events

Agreed that this should be an agenda item for the August meeting and councillors were encouraged to come to that meeting with thoughts and ideas on extending the promotion of the parish council communications

10.150 TO CONSIDER THE MONTHLY FINANCE UPDATE REPORT

Paper MPC(10)P150 previously circulated was received and noted.

Following comments from Cllr Bond about the spread of the budget the finance committee agreed to look at providing future commitment outside of budget information and a commentary on significant variance from budget.

10.151 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

10.151.01 Circus Tyanna

The Clerk confirmed that the deposits had been received and the visit was planned for 27th July to 2nd August 2010

10.151.02 Domain Hosting

The Clerk confirmed that LBL Hosting Ltd remains the provider of the council website and email hosting the company having been taken over by Linn's daughter.

10.152 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA

Paper MPC(10)P152 previously circulated was received and noted.

10.153 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED

It was noted that there had been no resolutions or recommendations made.

10.154 CHAIRMAN'S URGENT BUSINESS

10.154.01 Councillor Training

The Clerk reported that it had been difficult in arranging leadership training for chairman as the course organised by SALC at Claydon was two full days on a Saturday. It was agreed to arrange Part II of the bespoke training for all councillors but with an emphasis

on chairmanship skills. It was agreed that this should be on a Thursday evening in September. The Clerk to arrange.

10.155 DATE OF NEXT MEETING

Parish Council Meeting Thursday 12th August 2010 in the Lindos Centre Main Hall commencing at 1900

There being no further business the meeting closed at 21:15

Signed: _____ Date: _____