



MELTON PARISH COUNCIL



MPC(10)M05

Minutes of the Statutory Annual General Meeting of Melton Parish Council on Thursday 13th May 2010 commencing at 19:00 in The Lindos Centre Main Hall Saddlemakers Lane Melton IP12 1PP.

Present:

Cllr Mrs BK Abbott
Cllr Mrs ME Addington
Cllr Miss EA Barrington
Cllr Mr PJ Brockett
Cllr Mr GK Butterwick
Cllr Mrs JEJ Eckersley

Cllr Mrs EJJ Hilson
Cllr Miss LS Leonard
Cllr Miss KS Martin
Cllr Mr HM Needham
Cllr Mr MW Sherwen

In Attendance:

Mr David Grose	Until 19:30
Mrs EB Guy	
Mrs J Tricker	Until 21:10
Mr A Thompson	
Mr MJ Green	Clerk to Melton Parish Council

Cllr Brockett [retiring Chairman] in the chair for items 10.85 & 10.86 only

10.85 ELECTION OF THE CHAIRMAN OF THE COUNCIL

Nomination: Cllr Martin

It was RESOLVED that Cllr Martin be elected Chairman of the Council.

Proposed by: Cllr Butterwick

Seconded by: Cllr Brockett

Cllr Brockett congratulated the new chairman on her election and offered her the full support of the council throughout her term of office.

Cllr Martin thanked her fellow councillors for their confidence in electing her chairman and looked forward to her time as chairman.

On behalf of all councillors Cllr Butterwick expressed the sincere and very warm thanks to Cllr Brockett for all his hard work as chairman over the past 12 months.

10.86 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Martin completed the Chairman's Declaration of Acceptance of Office which was duly received by the Clerk.

Cllr Martin took the Chair.

10.87 TO RECEIVE APOLOGIES FOR AND CONSENT TO ANY ABSENCE

10.87.01 Meeting held on 8th April 2010

(a) Cllr Mr MW Sherwen – working late.

This apology was received prior to the start of the meeting on 8th April 2010 but was unable to be reported at the meeting

Council considered this apology and **it was RESOLVED** to receive the apology and consent to the absence.

Proposed by: Cllr Eckersley

Seconded by: Cllr Addington.

10.87.02 Annual Meeting 13th May 2010

(a) Cllr MN Bond – performing other public duties

Council considered this apology and **it was RESOLVED** to accept the apology and consent to the absence.

Proposed by: Cllr Addington

Seconded by: Cllr Butterwick.

10.88 TO CO-OPT A COUNCILLOR TO FILL THE CASUAL VACANCY FOR PARISH COUNCILLOR

Nomination: Mr Anthony Thompson

Proposed by: Cllr Martin

Seconded by: Cllr Abbott

There being no other nominees present or nominations received from those present it was **RESOLVED** that Mr Anthony Thompson be co-opted as a member of Melton Parish Council.

10.89 TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CO-OPTED COUNCILLOR

Mr Thomson completed the Councillors Declaration of Acceptance of Office which was duly received by the Clerk.

10.90 TO RECEIVE REGISTER OF MEMBERS' INTEREST FORM FROM THE CO-OPTED COUNCILLOR

Cllr Thompson completed the Register of Members' Interest form which was duly received by the Clerk.

10.91 TO RECEIVE DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA AND ADDITIONS TO THE REGISTER

There were no declarations of interest or additions to the register.

10.92 STANDING ORDER 24 - WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

To note that there have been no written questions received.

10.93 PUBLIC PARTICIPATION SESSION

10.93.01 To receive representations from Councillors who have declared a prejudicial interest

There were no representations from Councillors.

10.93.02 To receive representations from members of the public in respect of items on the agenda only

There were no representations from members of the public.

It was RESOLVED to lift standing orders

10.94 OPEN FORUM FOR MEMBERS OF THE PUBLIC TO TALK TO COUNCILLORS

10.94.01 John Grose

Mr David Grose of John Grose Motors attended the meeting and thanked council for giving him the opportunity to explain his company's approach to the future of the outlet on Melton Road. The following is a summary of his comments:

- (a) Formerly trading as Edmondson and latterly as John Grose the car outlet on Melton Road had been a successful operation providing local employment and local service over many years
- (b) With the demise of Rover attempts to obtain a further car franchise had not been successful and therefore the company were needing to review the business opportunities of the site
- (c) Sales of pre-registered cars had been transferred to the Ford franchise site owned by John Grose on Ipswich Road Woodbridge where Ford Servicing was still carried out.
- (d) Whilst parts and servicing at Melton Road remained the financial viability of the site was under review and further business opportunities were being investigated
- (e) The possibility of using the former sales rooms at Melton Road as a 'convenience store' was being considered and financially the proposition was looking viable.
- (f) No extensions were being considered as off road parking would be provided on the former car sales parking area, the petrol station forecourt would be given a 'makeover' and the convenience store being used to supplement and encourage the parts and servicing parts of the business
- (g) It was anticipated that new jobs would be created and existing jobs retained

- (h) The Forecourt and shop are currently open from 7.00 a.m. to 8.00 p.m. and consideration would be given to extending this especially if a licence were granted for off-sales – it was confirmed that membership of the SNT Night Safe programme would be sought and every effort made with the SNT to ensure that there would be no disruption to local residents

As and when a formal planning application is submitted to SCDC Mr Grose agreed to attend the meeting of Melton Planning Committee to explain the plans in more details. In the meanwhile should councillors or residents have any concerns or questions or comments in support of the proposal they are encouraged to let the Clerk to Melton Parish Council have them either by phone Tel: 01394 382224 or eMail: clerk@melton-suffolk-pc.gov.uk

The Chairman warmly thanked Mr Grose for attending and for explaining the situation to council in advance of plans being submitted.

10.94.02 SNT

A report from the Woodbridge SNT tabled was received and noted.

PCSO Marie Smith attended and made the following additional comments:

- (a) The SNT were working with the local schools to educate parents to be considerate when parking especially near to the schools in Dock Land and Wilkinson Way
- (b) A number of thefts had taken place from vehicles parked in rural car parks and again the SNT were working to educate motorists about the dangers of leaving valuables in cars such as SAT NAV's, children's computer games, hand bags and golf clubs on open view
- (c) Cones had recently been put by the SNT on the corner of Wilkinson Way as a temporary measure to encourage drivers not to park near to the school – the forthcoming TRO would make this unnecessary.
- (d) PCSO Smith could be contacted at Woodbridge Police Station Grundisburgh Road Woodbridge IP12 4HG Tel: 01394 613500 or email: marie.smith@suffolk.pnn.police.uk

10.95 TO DISCUSS VILLAGE MATTERS RAISED BY MEMBERS OF THE PUBLIC OR COUNCILLORS

10.95.01 Parking in Station Road

Concern was expressed about parking on Station Road which is a bus route and also used by many avoiding the traffic lights and the crossroads at Woods Lane.

10.95.02 Parking Restrictions in Dock Lane

Concern was expressed about the possible further restrictions on parking in Dock Lane and the impact that it might have on parents taking their children to school.

The clerk advised that both these roads would be subject to the Traffic Regulation Order that would shortly be issued for consultation by SCC

10.95.03 Safer Cycle Route from Melton to Farlingaye High School

Further support from residents for the provision of a cycle route through Melton Playing Field was noted. The Clerk advised that he had also received more correspondence from parents in support.

In an email the SCC Cycling Officer had indicated that he was confident about acquiring funding for the project and confirmation that the project would be implemented was expected week commencing 17th May 2010.

10.95.04 Horse & Groom

The meeting was advised that former public house had been purchased by a developer who wished to convert it from a public house into homes but at this stage no formal application had been received for consideration by Melton Parish Council

10.96 TO RECEIVE THE COUNTY COUNCILLORS REPORT

Paper MPC(10)P96 previously circulated was received and noted.

10.97 TO RECEIVE THE DISTRICT COUNCILLORS REPORT

Paper MPC(10)P97 previously circulated was received and noted.

It was RESOLVED to reinstate standing orders.

10.98 ELECTION OF THE VICE CHAIRMAN

Nomination received for Cllr Abbott.

It as RESOLVED that Cllr Abbott be elected Vice Chairman of the Council.

Proposed by Cllr Martin **Seconded by:** Cllr Leonard.

Cllr Martin congratulated the new vice-chairman on her election and looked forward to working together during her term of office.

Cllr Abbott thanked her fellow councillors for their confidence in electing her vice-chairman.

10.99 APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING GROUPS

10.99.01 Employment

(a) Purpose

- (i) To be responsible for the employment of council staff
- (ii) To provide contracts and other such documents as required by employment legislation
- (iii) To provide a staff appraisal system
- (iv) To agree salary levels for council employees
- (v) To provide a disciplinary panel
- (vi) To provide an appeals panel

(b) Five members

Cllr Abbott Cllr Leonard
Cllr Brockett Cllr Thompson
Cllr Eckersley

(c) Disciplinary Panel

Three members from the Employment Panel
Cllr Brockett Cllr Thompson
Cllr Eckersley

(d) Appeals Panel

One member from the Employment Panel not on the Disciplinary Panel
Two members of the council not on the Employment Panel
Cllr Barrington Cllr Needham
Cllr Leonard

It was RESOLVED that the above named councillors form the membership of the Employment Committee, Disciplinary Panel, and Appeals Panel

Proposed by: Cllr Butterwick **Seconded by:** Cllr Martin

(e) Chairman

Nomination received for Cllr Leonard:

It was RESOLVED that Cllr Leonard be elected chairman of the Employment Committee

Proposed by: Cllr Abbott **Seconded by:** Cllr Brockett.

10.99.02 Finance and Risk Assessment

(a) Purpose

- (i) Oversight of the internal financial controls
- (ii) Authorisation of all payments within budget
- (iii) Preparation of the budget for approval by full council
- (iv) Provision of financial information to the full council
- (v) To be the authorised bank signatories for the council
- (vi) To make whatever banking and investment arrangements are appropriate
- (vii) To enter into and review contracts for the provision of services to the council
- (viii) To oversee the provision of office accommodation
- (ix) To make recommendations of expenditure from reserves
- (x) To oversee the risk management of all council operations

(b) Five members

Cllr Abbott Cllr Martin
Cllr Brockett Cllr Needham

Cllr Thompson

It was RESOLVED that the above named councillors form the membership of the Finance & Risk Management Committee.

Proposed by: Cllr Eckersley **Seconded by:** Cllr Butterwick

- (c) Chairman
Nomination received for Cllr Needham
It was RESOLVED that Cllr Needham be elected chairman of the Finance & Risk Management Committee
Proposed by: Cllr Abbott **Seconded by:** Cllr Brockett

10.99.03 Planning

- (a) Purpose
- (i) To consider all planning applications affecting Melton submitted to the district council
 - (ii) To decide the appropriate response to the district council taking into consideration the impact on the residents of Melton
 - (iii) To decide if a particular application, due to its impact on the village, requires consideration by the full council
 - (iv) To consider future rounds of consultation by the district council on the local development framework and make recommendations to full council
 - (v) To act for the council on matters of trees – i.e. Advice on tree preservation orders etc.

- (b) Six members
- | | |
|-----------------|----------------|
| Cllr Barrington | Cllr Hilson |
| Cllr Brockett | Cllr KS Martin |
| Cllr Butterwick | Cllr Sherwen |
- It was RESOLVED** that the above named councillors form the membership of the Planning Committee.
Proposed by: Cllr Leonard **Seconded by:** Cllr Abbott.

- (c) Chairman
It was RESOLVED that Cllr Butterwick be elected chairman of the Planning Committee
Proposed by: Cllr Brockett **Seconded by:** Cllr Martin.

10.99.04 Recreation

- (a) Purpose
- (i) To manage and promote the playing fields
 - (ii) To manage and promote burkes wood
 - (iii) To manage and promote the footpaths and rights of way
 - (iv) To manage and promote the pavilion
 - (v) To manage and promote the play equipment on the playing field
 - (vi) To manage and promote the tennis courts
 - (vii) To manage items delegated from the village plan implementation committee
 - (viii) Village identity
 - (ix) Access to training
 - (x) Jobs and local economy
 - (xi) Local schools
 - (xii) Energy
 - (xiii) Built and natural environment – information boards
 - (xiv) Recycling
 - (xv) Facilities for young people
 - (xvi) Cultural and sporting facilities
 - (xvii) Facilities for older people
 - (xviii) Natural environment
 - (xix) Community safety including dog fouling and anti social behaviour

- (b) Five members
 Cllr Abbott Cllr Eckersley
 Cllr Barrington Cllr Martin
 Cllr Butterwick
It was RESOLVED that the above named councillors form the membership of the Recreation Committee.
Proposed by: Cllr Brockett **Seconded by:** Cllr Leonard.
- (c) Chairman
It was RESOLVED that Cllr Eckersley be elected chairman of the Recreation Committee
Proposed by: Cllr Abbott **Seconded by:** Cllr Barrington
- 10.99.05 Pavilion Working Group**
 Members:
 Cllr Butterwick Cllr Martin
 Cllr Eckersley
It was RESOLVED that the above named councillors form the membership of the Pavilion Working Group.
Proposed by: Cllr Eckersley **Seconded by:** Cllr Leonard.
- 10.99.06 Affordable Housing Working Group**
 Members:
 Cllr Brockett Cllr Needham
 Cllr Butterwick
It was RESOLVED that the above named councillors form the membership of the Affordable Housing Working Group.
Proposed by: Cllr Martin **Seconded by:** Cllr Abbott.
- 10.100 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**
- 10.100.01 Burness Parish Room Management Committee [1]**
 Nomination: Mr AG Dunford
It was RESOLVED that Mr Dunford represents the parish council on the Burness Parish Room Management Committee.
Proposed by: Cllr Martin **Seconded by:** Cllr Abbott.
- 10.100.02 Melton Trust [2]**
 It was noted that Cllr Addington & Cllr Thompson were appointed until the end of the current term of the parish council i.e. May 2011
- 10.100.03 Safer Neighbourhood Team Tasking Meeting Representative [1]**
It was RESOLVED that Cllr Brockett represents the parish council at the Safer Neighbourhood Tasking Meetings with Cllr Addington as first reserve.
Proposed by: Cllr Martin **Seconded by:** Cllr Abbott.
- 10.100.04 Suffolk Association of Local Councils [1]**
It was RESOLVED that Cllr Brockett represents the parish council at the Suffolk Association of Local Council Meetings
Proposed by: Cllr Martin **Seconded by:** Cllr Abbott.
- 10.100.05 Transport [1]**
 Nomination received for Cllr Butterwick
It was RESOLVED that Cllr Butterwick is the Transport Representative for the parish council
Proposed by: Cllr Martin **Seconded by:** Cllr Abbott.
- 10.101 TO CONSIDER THE PAYMENT OF ANY SUBSCRIPTIONS FALLING TO BE PAID ANNUALLY**
- 10.101.01 Save Our Rural Roads SORR [£25]**
- 10.101.02 Society of Local Council Clerks [£208]**
- 10.101.03 Suffolk ACRE [£25]**
- 10.101.04 Suffolk Association of Local Councils [£775]**

- 10.101.05 Suffolk Preservation Society [£25]**
 It was **RESOLVED** to pay the subscriptions detailed above.
Proposed by: Cllr Martin *Seconded by:* Cllr Abbott.
- 10.102 TO INSPECT ANY DEEDS AND TRUST INVESTMENTS IN THE CUSTODY OF THE COUNCIL**
- 10.102.01 Freehold Land situate in the Parish of Melton dated 16/12/1952**
- 10.102.02 Burkes Wood conveyance dated 31/07/1954**
- 10.102.03 Melton Playing Field Conveyance dated 13/01/1950**
- 10.102.04 Deed of Gift of land in The Street Melton for the erection of a bus shelter dated 01/12/1962**
- 10.102.05 Lease of a piece of land at Melton Road Melton to The Eastern Electricity Board [now EDF] for use as an electricity sub-station dated 15/07/1966**
- 10.102.06 Licence from SCDC relating to land in The Street Melton for the locating of the village sign and seat dated 25/03/1998**
- 10.102.07 Licence from SCDC for the use of land adjacent to Bredfield Road Melton for the erection and maintenance of a bus shelter dated 18/09/2000**
- 10.102.08 Lease for Parish Council Office at the Lindos Centre dated 15/01/2008**
 It was noted that the above documents were available at the meetings.
- 10.103 TO APPROVE THE MINUTES OF PREVIOUS MEETING HELD ON 8TH APRIL 2010**
 It was **RESOLVED** that minutes MPC(10)M04 previously circulated be received, noted and signed as a correct record by the Chairman.
Proposed by: Cllr Martin *Seconded by:* Cllr Brockett.
- 10.104 TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB COMMITTEES**
- 10.104.01 Finance & Risk Management Committee 19th April 2010**
 It was **RESOLVED** that minutes FRM(10)M01 previously circulated be received and noted.
 It was reported that it was a routine agenda but that the insurance quotation just received was in excess of budget and required further work and that a new set of model standing orders was being considered by the committee for recommending to the full council in due course.
Proposed by: Cllr Needham *Seconded by:* Cllr Martin
- 10.104.02 Planning Committee 26th April 2010**
 It was **RESOLVED** that minutes PLA(10)M04 previously circulated be received and noted.
Proposed by: Cllr Butterwick *Seconded by:* Cllr Martin.
- 10.105 TO RECEIVE AND CONSIDER REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**
- 10.105.01 Burness Parish Room Management Committee**
 Nothing to report.
 The clerk confirmed that minutes of meetings would be provided to council and that occasional reports would be provided by Mr Dunford the council representative.
- 10.105.02 Melton Trust**
 Nothing to report.
- 10.105.03 Safer Neighbourhood Team (SNT) Tasking Group**
- (a) Community Panel Meeting 14th April 2010
 Minutes previously circulated as MPC(10)P105.03(a) were received and noted.
 Further notes prepared by the council representative were tabled received and noted.
 Councillors responsible for the five notice boards were reminded that the monthly priority notices should be removed promptly following the community panel meetings.

10.105.04 Suffolk Association of Local Councils

The agenda for the meeting on 24th May 2010 and previous minutes were tabled received and noted.

The representative agreed to raise the matter of the SCDC planning function at the next meeting of SALC under item 12.

10.105.05 Transport

The representative reported that he was no closer to receiving an answer to the issue of the lack of consultation on proposed train timetable changes to be introduced in December. He also intended to review the correspondence with SCC on public transport consultation in general. It was noted that there was still no real consultation and that similar views were being expressed by Woodbridge Town Council transport representative.

10.106 TO RECEIVE AND CONSIDER REPORTS FROM WORKING GROUPS

10.106.01 Affordable Housing Working Group

Council was advised that the group had met and the following comments were made:

- (a) SCDC did not seem to maintain accurate records of existing stocks of affordable/rentable property
- (b) Limited information available suggests that the demand is just less than 170 with 60 being from local residents but in the last 10 years only 7 properties had been provided
- (c) Useful contacts had been made with Grundisburgh and Ufford PC's as both had set up schemes for the provision of affordable housing in those villages
- (d) Met with Suffolk ACRE 13/05/2010 who explained the process that needed to be completed to enable provision to be made
- (e) The first step would be a 'needs' survey that SACRE would carry out on behalf of Melton Parish Council and the anticipated costs were circa £2,000
- (f) SACRE anticipated a 30-40% response to surveys that would go to every household in the village
- (g) The working groups would bring a proposal to the next meeting when they had established funding availability

10.106.02 Pavilion Working Group

Council was advised that the architect is preparing the application for planning permission to change the use of the pavilion to a meeting room and office accommodation. Matters currently being investigated were the liability to business rates and rubbish collection.

Woodbridge Town Youths FC had confirmed in writing their support for the project and their lack of need for shower facilities.

10.107 TO CONSIDER ANY MATTERS ARISING FROM CORRESPONDENCE CONTAINED IN THE WEEKLY REPORTS CIRCULATED TO COUNCILLORS

10.107.01 Circus Tyanna

The Clerk confirmed that he had received an email in response to his chaser letter confirming that the circus is 'still coming to town'. It was anticipated that the hire contract would be returned within the week.

10.107.02 BMX Trail

The clerk confirmed that Just42 would be inviting representatives of the school to join the management group.

10.107.03 Graffiti

The clerk confirmed that he had received no further communication from SCDC about the graffiti on the pavilion wall.

10.108 TO RECEIVE A PROGRESS REPORT ON ACTIONS TAKEN ON MATTERS ARISING FROM PREVIOUS MEETINGS NOT OTHERWISE ON THE AGENDA

Paper MPC(10)P108 previously circulated was received and noted.

- 10.109 TO RECEIVE AND CONSIDER RESOLUTIONS OR RECOMMENDATIONS IN THE ORDER THAT THEY HAVE BEEN RECEIVED**
Noted that that there have been no resolutions or recommendations made.
- 10.110 TO ADOPT THE ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2010**
- 10.110.01 Annual Return**
Paper MPC(10)P110.01 previously circulated was received and noted.
It was RESOLVED to approve the accounts contained in the annual return and to authorise the Chairman sign it to that effect.
Proposed by: Cllr Needham **Seconded by:** Cllr Martin.
- 10.110.02 Annual Governance Statement**
Paper MPC(10)P110.02 previously circulated was received and noted.
It was RESOLVED to approve the annual governance statement contained in the annual return and to authorise the Chairman sign it to that effect.
Proposed by: Cllr Needham **Seconded by:** Cllr Martin.
- 10.110.03 Bank Reconciliation**
Paper MPC(10)P110.03 previously circulated was received and noted.
It was RESOLVED to approve the bank reconciliation statement and to authorise the Chairman sign it to that effect.
Proposed by: Cllr Needham **Seconded by:** Cllr Martin.
- 10.110.04 Management Accounts**
Paper MPC(10)P110.04 previously circulated was received and noted.
- 10.110.05 Asset Register**
Paper MPC(10)P110.05 previously circulated was received and noted.
- 10.110.06 Variances Report**
Paper MPC(10)P110.06 previously circulated was received and noted.
- 10.110.07 Internal Audit Report**
Paper MPC(10)P110.07 previously circulated was received and noted.
- 10.111 TO AGREE TO THE DISPOSAL OF THE COUNCIL MOTOR MOWER**
It was RESOLVED that the council owned motor mower now surplus to requirements be disposed of.
Proposed by: Cllr Needham **Seconded by:** Cllr Martin.
- 10.112 TO CONSIDER ADDITIONAL FINANCIAL SUPPORT TO GAG TO ENABLE INVESTIGATION INTO JUDICIAL REVIEW**
It was RESOLVED that council agrees to the sum of £250 being allocated from reserves to support the cost of GAG engaging professional advice to determine the appropriateness of pursuing a judicial review over the Girdlestone application decision.
Proposed by: Cllr Butterwick **Seconded by:** Cllr Brockett.
- 10.113 TO CONSIDER SETTING UP A WORKING GROUP TO WORK WITH CLLR BOND TO FIND A WORKABLE SOLUTION WITHIN THE COMMUNITY TO THE NEEDS OF THE MELTON PRE-SCHOOL AND PIT STOP CLUB**
The meeting was advised that SCC proposed to purchase the land adjacent to the Melton Pre-School in Hall Farm Road from SCDC for development of a joint centre. As such this course of action was no longer required.
- 10.114 TO CONSIDER SETTING UP A WORKING GROUP TO MEET WITH APPROPRIATE GROUPS TO FORM A JOINT DELEGATION TO THE AUDIT COMMISSION AND GOVERNMENT OFFICE FOR THE EAST OF ENGLAND TO TRY TO RESOLVE THE ISSUES SURROUNDING THE PLANNING FUNCTION AT SUFFOLK COASTAL DISTRICT COUNCIL.**
The Chairman of Planning Committee reported that this matter was referred to full council by planning to consider the response [or lack of it] from SCDC to the following:
- (a) Scrutiny committee review
 - (b) Girdlestons

- (c) Bentwaters Master Plan
- (d) Adastral Park
- (e) Response of SCDC CEO to 'vote of no confidence' letter

A number of other groups had made encouraging noises to support such a move which he confirmed would be a physical visit to the Audit Commission by a delegation not just a letter campaign.

It was RESOLVED to set up a working groups consisting of Cllrs Barrington, Butterwick and Needham

Proposed by: Cllr Butterwick **Seconded by:** Cllr Brockett

10.115 MELTON VILLAGE PLAN – PROGRESS TOWARDS IMPLEMENTATION

The Vice Chairman gave an overview of the current situation:

- Village plan prepared in 2005
- A 3 year programme of implementing the recommendations was well advanced and an update report was given to council in July 2009
- Over 50% of the surveys were returned and action take on the basis that local people know best what is needed in their community
- The plan included the local economy, jobs, young people, schools, traffic, transport, over commercialisation, housing, environment, conservation, natural environment, notice boards, communication, playing field maintenance, LDF input
- The remaining action items had been delegated to planning and recreation committees for implementation.

A more detailed update report will be provided to council at a future meeting.

10.116 TO CONFIRM THE SIGNATORIES TO THE COUNCIL BANK ACCOUNT

It was RESOLVED that Cllr Martin [Chairman], Cllr Abbott [Vice Chairman] and Cllr Needham [Chairman of Finance & Risk Management Committee] be authorised as the signatories to the council bank accounts.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Brockett.

10.117 TO CONSIDER ANY FURTHER RESPONSE TO THE PROPOSED ADASTRAL PARK DEVELOPMENT

Copy of letter from SCDC enclosed as paper MPC(10)P117.

It was RESOLVED to reaffirm objection to the development reiterating the original objections and copying the response to Martlesham PC, Brightwell PC, NANT and Waldringfield PC.

Proposed by: Cllr Butterwick **Seconded by:** Cllr Martin.

10.118 CHAIRMAN'S URGENT BUSINESS

10.118.01 Beating the Bounds

The Chairman showed members the certificate that had been received from Woodbridge Town Council at the ceremony on 9th May.

10.119 DATE OF NEXT MEETING

Thursday 13th May 2010 in the Lindos Centre Main Hall commencing at 19:00

There being no further business the meeting closed at 21:20.

Signed: _____ Date: _____